

2019-2020

CONSTITUTION OF IQAC Committee 15

FOR 2019-2020

DT: 20-06-2019

A staff meeting is convened in the principal chamber at 4.30 pm under the chairmanship of Dr N Venkateswara Rao, Principal (FAE). The following resolutions are made and adopted unanimously.

The Principal Sri N Venkateswara Rao constituted the Internal Quality Assurance Cell (IAAC) for the Academic year - 2019-2020 with the following Members

1. Dr N Venkateswara Rao, Principal Chairman
2. Sri VSV Krishna Murthy, Lec. in Maths Coordinator
3. Dr K Peddi Raju, Lec in Commerce Member
4. Sri T.S.V. Padmanabham, Lec in phy Member
5. Dr P. Purna Chandra Bose, Lec in Com Member
6. Dr Mr Bhupathi Rayalu, Lec in Botany Member MR
7. Sri G. Bhaskara Rao, Lec in Eng Member
8. Sri Md. Sadik Ahmed, Lec in che Member Sel
9. Sri G. Satyanarayana, Typist Member
10. Sri P. Nagaraju, Parent Member
11. Kum G. Rekha, Alumini Member

N. Venkateswara Rao  
PRINCIPAL  
Government Degree College  
(NAAC Reaccredited at 'B' Grade)  
RAZOLE - 522, 42 EGD IAP  
20/6/19

1. Introduction

1. Introduction

2.

3. Methodology

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6. Conclusion

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10. Summary

11. Abstract

# RESOLUTION - I / 2019-2020

117

Dt: 26/06/2019

The IQAC Committee met in the principal chamber on 20/06/2019 at 4.00 PM under the chairmanship of the principal (FAE) Dr N. Venkateswara Rao and discussed the Plan of Action for conducting various Academic Activities for the academic year 2019-20. The following resolutions are made.

1. It is resolved to prepare AQAR for the year 2018-19 and requested all the members of IQAC to collect the required material needed to be uploaded in the NAAC Portal (through online)
2. To arrange bridge course for the newly joined students to fill the gaps if any and also to organise Anti Ragging Awareness Programme very soon
3. To constitute various committees for the smooth conduct of the college as a part of decentralisation of duties
4. To prepare time table for odd semester and to distribute teaching diaries, curricular plan registers etc. to the staff members. It is resolved to improve the pass percentage of the college by taking special attention towards single, double subject failed students

N. Venkateswara Rao  
PRINCIPAL: 26/6/19

Government Degree College  
(NAAC Reaccredited at 'B' Grade)  
RAZOLE - 522 42 E.G.D.I. (A)

## Signatures :

- |                             |             |                      |
|-----------------------------|-------------|----------------------|
| 1 Sri VSV Krishna Murthy    | Coordinator | - VSV Krishna Murthy |
| 2 Dr K Peddikopin           | Member      | Member               |
| 3 Sri TSV Padmanabham       | Member      | Member               |
| 4 Dr P. Purushachandra Bose | Member      | Member               |
| 5 Dr M. Bhupathi Raju       | Member      | Member               |
| 6 Sri A. Bhaskara Rao       | Member      | Member               |
| 7 Sri Md. Sadik Ahmed       | Member      | Member               |
| 8 Sri G. Satyanarayana      | Member      | Member               |
| 9 Sri P. Naga Raju (Parent) | Member      | Member               |
| 10 Kum A. Rekha             | Member      | Member               |

ACTION TAKEN REPORT

DT: 19/07/2019

with reference to the resolutions made in the meeting held on 20/06/2019 the following action has been taken.

1. As per the new guidelines of NAAC, AQAR 2019-2020 uploading process is started and all the Heads of various departments are requested to submit the required data as early as possible.
2. Bridge courses have been organised for all the First year Admitted Candidates. It is proposed to conduct an Anti Ragging Awareness Programme by inviting Sub Inspector, Circle Inspector of Police, depending on their leisure at an early date.
3. Various college level committees have been constituted to decentralise the administration.
4. Time tables are prepared and distributed to all the faculty and students. Teaching diaries, synopsis note books, and other required material is supplied to all the faculty members.

N. Venkateshwar Rao  
PRINCIPAL

Government Degree College  
(NAAC Reaccredited at 'B' Grade)  
RAZOLE - 522 42 E.G.D.I.A.P. 19/7/19

RESOLUTION-II / 2019-2020

DT: 08-08-2019

A meeting is convened in the Principal's chamber at 4:00 PM under the chairmanship of the Principal (PAC), Dr N. Venkateswara Rao and the following resolutions are made

1. It is resolved to complete the syllabus atleast one month in advance to the starting of Semester examinations and thorough practice is to be made by students so as to get good Pass Percentage. Further all the faculty members are instructed to pay special attention on slow learners.
2. It is resolved to conduct Remedial class to the identified students.
3. Mid-exams and a good number of practice tests are to be conducted to students to make them more active in education process.
4. It is resolved to donate college-uniforms to all the students of the college (as most of them are downtrodden) by collecting donations from various channels and other charitable institutions.
5. To organise certificate courses for each department.

N. Venkateswara Rao

PRINCIPAL

Government Degree College

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RAZOLE - 522 42 E.G.D.I. 14

8/8/19

## Synopsis

1. Sri VSV Krishna Murthy      Coordinator - VSV Kral Murthy
2. Dr K-Peddi Raju      Member      K.P. Raju
3. Sri TSV Padmanabhan      Member      P. Padmanabhan
4. Dr P. Rameshchandra Bose      Member      P.R. Bose
5. Dr M. Bhupathi Reddy      Member      M. Bhupathi Reddy
6. Sri G. Bhaskara Rao      Member      G. Bhaskara Rao
7. Sri Md. Sadik Ahmed      Member      Md. Sadik Ahmed
8. Sri G. Sotyanarayana      Member      G. Sotyanarayana
9. Sri P. Neelaji Reddy (Parent)      Member      P. Neelaji Reddy
10. Kms G. Rekha      Member      G. Rekha

ACTION TAKEN REPORT

Dt. 04/09/2019

With reference to the resolutions made in the meeting held on 08/08/2019, the following action has been taken

1. All the faculty members have utilised the month of July 2019 (as it has more number of working days) to complete the syllabus (50%) to achieve good pass percentage in the ensuing Semester End examinations. Further weekly assignments are also conducted to have a quick revision to the students.
2. Remedial classes are conducted to the slow learners and they are given important questions and old question papers to answer. First Mid Exam is conducted.
3. With the help of various charitable organisations all the students are supplied with a minimum of one set of uniform, cloth.

N. Venkateswara Rao

PRINCIPAL

Government Degree College  
 (NAAC Reaccredited at 'B' Grade)  
 RAZOLE - 517 42 E.G.D.I. 1A

4/9/19



RESOLUTION-III / 2019-2020

DT: 01/10/2019

The IQAC Committee met in the Principal chamber on 01/10/2019 at 4.00 PM under the chairmanship of - Principal Dr N. Venkateswara Rao and the following Resolutions have been made

1. All the faculty members requested to have an awareness about MOOCs, SWAYAM, SWAYAMPRAKASHA, National Digital Library and other resources. Also they are requested to create awareness about these platforms in the student community also
2. All the Faculty members are encouraged to use LMS (Learning Management System) and are further instructed to enroll themselves in the LMS and make the students to enroll
3. It is resolved to complete the syllabus in the first fortnight of September 2019 and more number of tests are to be conducted to the students
4. It is resolved to create an awareness about Revised Accreditation Format (RAF) of NAAC and the online submission system of NAAC

N. Venkateswara Rao  
PRINCIPAL

Government Degree College  
(NAAC Reaccredited at B+ Grade)  
RAZOLE - 522 42 E.G.D.I (A)

11/10/19

Structure:

- |    |                            |                    |  |
|----|----------------------------|--------------------|--|
| 1  | Sri VSV Krishna Murthy     | Coordinator - VSVK |  |
| 2  | Dr K Peddikayala           | Member             |  |
| 3  | Sri DV Padmanabhan         | Member             |  |
| 4  | Dr P. Purna Chandra Bose   | Member             |  |
| 5  | Dr M. Bhupathi Reddy       | Member             |  |
| 6  | Sri L. Bhaskara Rao        | Member             |  |
| 7  | Sri Md Sadik Ahmed         | Member             |  |
| 8  | Sri G. Satyanarayana       | Member             |  |
| 9  | Sri P. Neel Reddy (Parent) | Member             |  |
| 10 | Kum L. Renuka              | Member             |  |

## ACTION TAKEN REPORT

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DT: 16/11/2019

With Reference to the resolution made in the meeting held on 04/10/2019, the following action has been taken.

1. As per the instructions of the CCE, staff members of the college are interested to join in Moocs courses. Some of the faculty members of Botany chemistry departments enrolled themselves in ARPET Courses and others are waiting for their turn.
2. All the staff members and students of the college are using LMS. Every one is given with user id and password and they are instructed to login into the site to listen the required classes.
3. Almost 90% of the syllabus is covered and the remaining portion will be completed very soon.
4. All the members of IQAC and staff have gone through the RSI in NAAC and have learnt the process of submitting ADR 2019-20 through online.

W. Venkateswara Rao

PRINCIPAL

Government Degree College  
(NAAC Reaccredited at 'B' Grade)  
RAZOLE, 517 22 E.G.D.I. 145

16/11/19

RESOLUTION-IV | 2019-2020

DT: 03/01/2020

The IQAC Committee met in the principal chamber on 03/01/2020 at 4:00 PM under the chairmanship of Dr N. Venkateswara Rao, principal (PAC) and the following resolutions were made

1. TO create awareness about Criteria I, II of NAAC RAF Process and the sub metrics under these key indicators
2. TO conduct SSS as per the format given by NAAC and analyse it
3. It is proposed to conduct student seminars to all groups and encourage more number of students to participate in the seminars
4. TO encourage all the faculty members to join in MOOCs in their respective subjects and also to encourage students to watch SWAYAMPRASAR, E-PARASAR, National Digital Library and other sources
5. TO register all the faculty and students in Learning Management System and see that the students have to watch the classes

N. Venkateswara Rao  
 PRINCIPAL  
 Government Degree College  
 (NAAC Reaccredited at 'B' Grade)  
 RAZOLE - 522 242 E.G.D.I. 1A  
 3/1/20

Signatures :

- 1 Sri VSV Krishna Murthy      Co-ordinator      vsvkrn Murth
- 2 Dr K Peddi Raju      Member      K. Peddi Raju
- 3 Sri TSV Padmanabhan      Member      TSV Padmanabhan
- 4 Dr P. Purnachandra Bose      Member      P. Purnachandra Bose
- 5 Dr M Bhupathi Raju      Member      M. Bhupathi Raju
- 6 Sri A Bhaskara Rao      Member      A. Bhaskara Rao
- 7 Sri Md Sadik Ahmed      Member      Md Sadik Ahmed
- 8 Sri A Sthaneshwara      Member      A. Sthaneshwara
- 9 Sri P Neja Rupa (parent)      Member      P. Neja Rupa
- 10 Kunu A Rupa      Member      Kunu A Rupa

## ACTION TAKEN REPORT

With reference to the resolution made in the meeting held on 03/01/2020, the following action has been taken

1. All the faculty members are acquainted with new pattern of NAAC Accreditation process in the Revised Accreditation Framework.
2. Faculty (especially IQAC team) are encouraged to attend and attended workshops and seminars conducted at various colleges on new perspectives of NAAC from January 2020
3. Student Seminars are conducted for all the groups
4. Most of the faculty members registered themselves in online courses in Swayam.
5. Students utilised LMS to explore the knowledge and to go beyond the text book, classroom teaching

N. Venkateswara Rao

PRINCIPAL: 3/1/20  
 Government Degree College  
 (NAAC Reaccredited at 'B' Grade)  
 RAZOLE - 522, 42 E.G.D.I.A. 1\*

RESOLUTION - V / 2019-2020

DT: 27/02/2020

The IQAC Committee met in the Principal chamber on 28/02/2020 at 4 PM under the chairmanship of Dr K Peddi Raju, Principal (Ac) and the following resolutions are made

- 1 It is proposed to conduct student Satisfaction Survey for the academic year 2019-2020 in the prescribed format of NAAC
- 2 It is proposed to take Lecturer's feedback forms by students, Feedback on Curriculum by students, feedback by parents so as to attend Academic Audit in the month of Feb.
- 3 It is proposed to prepare student Progress Cards for all the students

*[Signature]*  
PRINCIPAL

Government Degree College  
(NAAC Reaccredited at 'B' Grade)  
RAZOLE. 522 42 E.G.D.I. 141

- |    |                             |                    |
|----|-----------------------------|--------------------|
| 1  | Sri VSV Venkatesh Murthi -  | VSV Murthi         |
| 2  | Dr K. Peddi Raju            | <i>[Signature]</i> |
| 3  | Sri TSV Padmanabhan         | <i>[Signature]</i> |
| 4  | Dr F. Purnachandra Bose     | <i>[Signature]</i> |
| 5  | Dr M. Bhupathi Rajulu       | <i>[Signature]</i> |
| 6  | Sri L. Bhaskara Rao         | <i>[Signature]</i> |
| 7  | Sri Md Sadik Ahmed          | <i>[Signature]</i> |
| 8  | Sri G. Satyanarayana        | <i>[Signature]</i> |
| 9  | Sri P. Naga Ravi - Parent - | P. Naga Ravi       |
| 10 | Kum G. Rercha               | <i>[Signature]</i> |

ACTION TAKEN REPORT

04/03/2020

with reference to the resolution made in the IASE meeting held on 23/02/2020, the following action has been taken

1. S.SS has been conducted and analysed for the academic year 2019-20
2. Feedback forms by stakeholders (students, parents) and feedback on curriculum has been completed for 2019-20.
3. Progress Cards are prepared for the students during 2019-20

*[Signature]*  
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 Government Degree College  
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 RAZOLE. 577.07 E.G.D.I.T.P

## SARVARI

1. V.S.V. Venkatesh Murthy - V.S.V. Venkatesh Murthy
2. Dr. K. Peddareddy *[Signature]*
3. T.S.V. Padmanabhan *[Signature]*
4. Dr. P.P. Bose *[Signature]*
5. Dr. M. Bhupathi Rajulu Reddy
6. A. Bhaskara Reddy *[Signature]*
7. Md. Saadiah Ahmed *[Signature]*
8. A. Sathyanarayana *[Signature]*
9. P. Megalaya - Parent P. Megalaya
10. B. Retha Ahuni - A. Reddy



RESOLUTION - vi | 2019-2020

10.21

21/03/2020

The IQAC Committee met in the principal chamber on 21/03/2020 at 4 PM under the chairmanship of Dr K Reddi Raju, Principal (IAC) and the following Resolutions have been made

1. It is resolved to train the students toward Semester End Examinations soon after the completion of Practical Examinations.
2. It is directed to all the Staff Members to submit their annual departmental activities during 2019-20 to IQAC as early as possible to the most by the end of April.
3. To engage the students through online mode of teaching and continue encouraging students to the upcoming University Examinations which are postponed due to COVID-19.
4. It is resolved to update all the records (academic) pertaining to their departments of all the faculty members for 2019-20 and prefer work from home until the situation comes into control due to COVID-19.

*K. Reddi Raju*  
PRINCIPAL  
Government Degree College  
MAAC Recognized at 'B' Grade  
RAZOLE - 522 202 E.G. Dt. 18/3/20

## Saxvabri

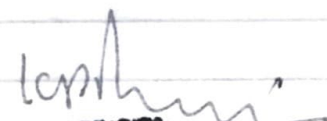
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|----|------------------------|--------|--------------------|
| 1  | VSV Krishna Murthy     | -      | VSV Krishna Murthy |
| 2  | Dr K Peddareddi        | -      | Ummami             |
| 3  | TSV Padmanabhan        | -      | Parthi             |
| 4  | Dr P.P. Bose           | -      | P.P. Bose          |
| 5  | Dr M Dhurupathi Rayudu | -      | Raj.               |
| 6  | A Bhaskara Rao         | -      | Gom                |
| 7  | Md Sadhik Ahmed        | -      | Sidd               |
| 8  | A Satyanarayana        | -      | Glodpuss           |
| 9  | P Nijja Raju           | Parent | P. Nijja Raju      |
| 10 | A Ratha                | Ummami | G. Ratha           |

# ACTION TAKEN REPORT

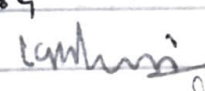
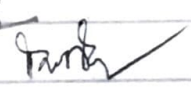
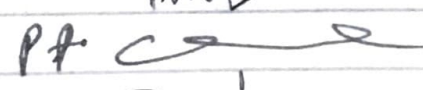
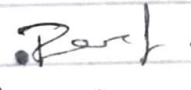

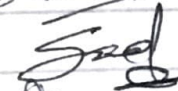
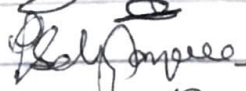
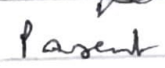

22/05/2020

With reference to the resolution made in the JAAE meeting held on 21/03/2020, the following action has been taken

1. Students are trained for upcoming University and have been giving training to the students through online mode using various methods as Exams are postponed due to COVID-19
2. All the Faculty are engaging students in teaching learning process and uploading the details of classes taken the Commission's website daily.

  
PRINCIPAL  
Government Degree College  
(NAAC Recognized at B Grade)  
RAZOLE - 512 107 E.G.D. (A.P.) 22/5/20

## Signatures

- 1 VSV Krishna Murthy - VSV Krishna Murthy
- 2 Dr K Peddarejin 
- 3 TSV Padmanabhan 
- 4 Dr P.P. Bose 
- 5 Dr M. Rhyathi Ramesh 
- 6 A Bhaskara Rao 
- 7 Md Idris Ahmed 
- 8 A Satyanarayana 
- 9 P Nagaraju  Parent P. Nagaraju
- 10 A Retha  Alumnus A Retha